*1. Using Tableau 2020.1 (if this version is not available, use the latest version), Connect to the*

*Global Superstore dataset’s Orders File used in the “Getting Started” Tableau Tutorial.*

**Watched & done.**

*2. How many data files are contained in the Global Superstore dataset?*

**2**

*3. What types of files are contained in the Global Superstore dataset?*

**Excel file and Text file (.xlsx and .csv)**

*4. Workbooks in Tableau Desktop can be saved as* **TWB** *files or* **TWBX** *files.*

5. Review and List some key functionalities available on the Source Page.

**You will able to review the data loaded, make unions/joins, change data types of your field and much more.**

*6. Name the three Icons at the bottom of the Source Page just right to Sheet1.*

**New Worksheet, New Dashboard, New Story.**

*7. Go to Sheet 1 and rename it Module1-ICA#2.*

**Done.**

**Graphical user interface, application, Word

Description automatically generated**

*8. List the two types of data structures displayed under the Data Pane.*

**Dimensions, Measures and Parameters.**

9. List three interesting options listed under the “Worksheet” Menu option.

**Show Title, Show Caption, Show Summary and Show View Toolbar.**



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*10. List three interesting icons displayed on the “Tool Bar*.”

**New Data Source (Ctlr+D), Clear Sheet (Alt+Shift+Backspace), Highlight.**

*11. What is displayed in the “Status Bar” when you create a Viz that shows Sales by Product*

*Category using a Bar Chart?*

**Three different attributes- Category, Segment and Market and Different color for each country.**

*12. What Changes in the “Status Bar” when you Drop “Segment” on the Color Mark? Why? 9 marks*

*rather than 3 appear.*

**The categories are expanded by millions and colors designate what sales**

**were made to compose those individual categories. This happens because the sales have been**

**further segmented by their categories and what segments of the economy they were sold into.**

**Chart, bar chart

Description automatically generated**

13. *What does the “ShowMe” feature do?*

**It demonstrates available graphic options to display the type of data input into the project.**

14. How do you change the view to joins on the Data Source Tab? You drag one dataset to the work

page.

**Double click(open) and then drag another dataset to canvas. Tableau will create an inner join them and show relationships between datasets.**

*15. Two skill sets you will practice in this course to find and tell stories that live in*

*your datasets?*

**Information visualization and communication of those stories are supported by your visuals.**



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